

Leeds District Licensing



Department

Leeds District Licensing Department

Tel: [REDACTED]

Mobile:

Email: [REDACTED]

23rd January 2023

**Lord Pizza
215 Bradford Road
East Ardsley
WF32DN**

cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR

**RE: Lords Pizza 215 BRADFORD ROAD EAST ARDSLEY
APPLICATION FOR VARIATION PREMISES LICENCE – LICENSING ACT 2003:
POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:**

Thank you for submitting your application for a new premises licence at the above address, which we recently received.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. public safety
3. protection of children from harm

However, we are of the opinion that the licensing objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

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Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible. Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures as conditions.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

PART 1 - to be completed by the Responsible Authority:

West Yorkshire Police propose the following control measures under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises-:

Lords Pizza 215 BRADFORD ROAD EAST ARDSLEY

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives-:

- the prevention of crime & disorder
- public safety.

With respect to the application for "on sales" and hours open to the public, for these timings to be in line with late night refreshment hours of 03:30.

Measures / Additional measures proposed:

- A suitable closed circuit Television (CCTV) system will be in operation at the premises at all times when it is being used for the provision of licensable activities and/or when members of the public are permitted to be on the premises. The CCTV system will record images to cover all areas of the premises to which the public have access (save for toilets), including any external areas of the premises such as car parks and beer gardens. The CCTV system will be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access. At least one member of staff will be on duty at the premises who is capable of operating the system and downloading images recorded by it. These images will be downloaded and provided, on request, to an officer of a responsible authority
- A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.
- The premises licence holder and/or designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident. The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of

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an authorised officer.

- Patrons are not permitted to leave the premises with open containers of alcohol.
- The age verification policy adopted by the premises, in respect of the sale or supply of alcohol will be Challenge 25, which means that those seeking to purchase alcohol at the premises who appear to be under the age of 18 will be required to provide acceptable evidence (as approved by West Yorkshire Police) that they are 18 years of age (or older) before any alcohol is sold or supplied to them.
- With regards to the sale / supply of alcohol for consumption both 'on' and 'off' the premises, the following shall apply at all times that the premises licence has effect-

CONSUMPTION 'ON' THE PREMISES:-

- *The sale / supply of alcohol shall only be made to accompany the sale of food.*

CONSUMPTION 'OFF' THE PREMISES:-

- *The sale / supply of alcohol shall only be made to accompany the sale of food, for both collections and deliveries,*
- *With regards to collections specifically, there will be NO collections by customers once the sale / supply of alcohol for consumption 'on' the premises has ceased –&*
- *With regards to deliveries specifically, the premises licence holder / designated premises supervisor will at all times adopt the following procedure-*
 - (a) *Once the sale / supply of alcohol for consumption 'on' the premises has ceased -, there will be no access to these licensed premises by anybody, except for those involved in the delivery of alcohol products which have been previously processed for despatch.*
 - (b) *The premises licence holder / designated premises supervisor will adopt an age verification policy throughout the whole process of operation, so that at any time, if customers are unable to prove they are 18, then the supply of alcohol will be refused at the point of any ordering procedure or facility, on collection at the premises and also on delivery elsewhere.*
 - (c) *The premises licence holder / designated premises supervisor will ensure that any person engaged in the delivery of alcohol will operate a Challenge 25 proof of age scheme to be undertaken at the point of delivery to any customer, in order that, with the delivery of any items of alcohol previously ordered either-*
 - *directly by the management of the premises,*
 - *employees of the management of the premises, or*
 - *via a third-party courier instructed by the management of the premises,**if on request, acceptable photographic documents cannot be produced to prove the date of birth of the purchaser, then the delivery will be refused outright, and the alcohol returned to the licensed premises.*
 - (d) *In all cases and irrespective of who makes the delivery of alcohol.*
 - o *deliveries will be made only to the address indicated on each respective order and no other, otherwise it will be refused and the alcohol returned to the licensed premises,*
 - o *deliveries shall only to be made to bona fide business/ commercial addresses and /or private residences and not to any public /open spaces (e.g. car parks, street corners, bus stops, public parks etc) .*
 - o *deliveries will be refused to any person who is, or who appears to be under the influence of alcohol or drugs.*
 - (e) *Neither Hackney Carriages or Private Hire vehicles - will be used for deliveries under any circumstances.*
 - (f) *The premises licence holder / designated premises supervisor will keep records of and / or have access to-*
 - *The date and time of all alcohol orders and the full name and address of who has made each order (including details of any refusals),*

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- *The date and time of the despatch of all orders from the licensed premises, and*
 - *The date and time when each delivery has been made, who to and where exactly (with details of any refusals), and whether by the premises licence holder or the name of a third-party courier,*
- which will be retained at the licensed premises, for possible inspection at any time on request, by a police officer or an authorised person of the licensing authority."*

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.


Leeds District Licensing Officer
West Yorkshire Police

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PART 2 – to be completed by the applicant or applicant's representative:

Consent for all proposed control measures under the Licensing Act 2003.

Name & Address of Premises:

Lords Pizza 215 BRADFORD ROAD EAST ARDSLEY

I Feridoon Ghaleh-tak.....

confirm that I am the applicant for the premises as stated above.

In signing this document:-

- I agree with the measures proposed by West Yorkshire Police,
- I provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises, and furthermore,
- I confirm the premises will then operate in accordance with those measures agreed to.

Signed:



Dated: 24/01/2023

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PART 3 – to be completed by the applicant or applicant's representative:

Proposed control measures under the Licensing Act 2003

Name & Address of Premises:

Lords Pizza 215 BRADFORD ROAD EAST ARDSLEY

I / We

Confirm that I am / we are the applicant / the applicant's representative (delete as appropriate) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by the West Yorkshire Police.

In this instance we understand that West Yorkshire Police will maintain their representation to my /our application, which will now proceed to a hearing before the Licensing Sub-Committee, at which I / we will be required to attend.

Signed:

Dated:

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